

| | |
|-----------------|--|
| Meeting Session | DCUSA Panel (Open Session) |
| Paper Reference | Panel_2024_0918_08_2024 Panel Elections 2024 |
| Action | For Decision |

Panel Elections 2024

This paper sets out the proposed timetable for the Panel nomination, voting and appointment process as required under Clause 6 of the DCUSA.

1. Introduction

- 1.1 Under the terms of the Agreement any member who has completed two years in office is required to retire. However, it is noted that Clause 6.10 sets out for those Panel members that are elected to backfill a seat due to resignation outside of the normal process, then that person is required to “retire” at the same point in time as was allocated to the original Panel/Alternate Member to align to the dates associated with the normal process.
- 1.2 The Panel members and their Alternates required to retire on 01 December 2024 are set out in the table below:

| PARTY CATEGORY | PANEL MEMBER / ALTERNATE | NAME OF RETIRING MEMBER |
|----------------|--------------------------|-------------------------|
| CVA Registrant | Panel member | Tim Ellingham |
| DNO | Panel member | Peter Waymont |
| DNO | Alternate | Donald Preston |
| Supplier | Panel member | Simon Vicary |
| Supplier | Alternate | Victoria Burkett |

- 1.3 Any retiring Panel member may be nominated as a candidate for reappointment. The process covers both the appointment of Panel Members and Alternates.
- 1.4 The seat for a CVA Registrant Alternate member as elected by the CVA Registrant Party Category is currently vacant and therefore, the Secretariat will also seek nominations for that seat, noting that the appointment would be for the full two year period.

| PARTY CATEGORY | PANEL MEMBER / ALTERNATE | NAME OF RETIRING MEMBER |
|----------------|--------------------------|-----------------------------|
| CVA Registrant | Alternate | N/A – seat currently vacant |

2. Nominations and Voting

- 2.1 Nomination forms will be issued to Parties for the seats that will become vacant as of 01 December 2024 as well those that are currently vacant. Parties will be given 10 working days in which to submit their nominations to the Secretariat, who will then collate and issue out confirmation of the nominations.
- 2.2 Where only a single nomination is received with respect to a vacancy for a position, then the nominee will be appointed to the position. If the number of nominations exceeds the number of seats, Parties

will be asked to vote for their chosen candidate. Parties are entitled to one vote per party group and the voting period will be 10 working days.

2.3 The Panel Secretary will notify Parties and the Panel of the outcome of the vote.

3. Proposed Timetable

3.1 Clause 6.2 of the Agreement defines the timetable in respect of the annual appointment of the Panel. The table below shows a proposed timetable commencing on Monday, 07 October 2024; these are on or before the latest dates which must be achieved to ensure compliance with the agreement.

| ACTIVITY | PROPOSED DATES |
|--|------------------|
| Write to Parties asking for nominations – no later than 40 working days before 01 December 2024 | 07 October 2024 |
| Nominations period closing date – 10 working days to provide nominations | 21 October 2024 |
| Provide full results of nominations to Parties and indicate whether process is complete or if further stage needed - no later than 30 working days before 01 December 2024 | 23 October 2024 |
| If applicable initiate second stage and issue candidate voting form or request another nomination round if vacant seat exists following stage one – 10 working days for Parties to vote on nominations | 23 October 2024 |
| Candidate voting period closing date - 10 working days for parties to vote on nominations | 06 November 2024 |
| List of new Panel members published by | 11 November 2024 |
| Commencement date for new Panel members | 01 December 2024 |

4. Impact on Board of Directors

4.1 In accordance with Schedule 10, Clause 5.1(a) the Directors of the Company shall be all the Panel members.

4.2 Where the Panel members who are required to resign on 01 December 2024 are not re-appointed, they will be also be required to resign from the Board of Directors. Any new Panel members will be required to be appointed as Directors.

5. Disputes Committee Elections

5.1 The Panel should note that Paragraph 7 of Schedule 32 'Residual Charging Bands' sets out the following with respect to the Disputes Committee:

7.7 *The Panel shall establish a Working Group to be known as the Disputes Committee for the purpose of facilitating the resolution of an unresolved disputes between DNO/IDNO Parties and Customers or their appointed agents. The remit of the Disputes Committee shall only be in respect of Dispute Notices for which confirmation has been received in accordance with Paragraph 7.5.*

7.8 *The Disputes Committee shall consist of:*

- (a) *three individuals elected by the DNO/IDNO Parties, each with an alternate*
- (b) *three individuals elected by the Supplier Parties, each with an alternate,*

- (c) *any additional individuals appointed by the Authority in accordance with Paragraph 7.9; and*
- (d) *any of the currently serving Panel Members but only acting in that capacity when called upon by a member of the Disputes Committee or the Secretariat to act in the capacity of a reserve member, where a scheduled meeting of the Disputes Committee would not otherwise be quorate.*

.....

7.11 Dispute Committee members and their alternates:

- (a) *shall be elected in accordance with the provisions for the election of Panel Members, except where such provisions could only apply to the election of the Panel Members themselves; and*
- (b) *shall be subject to the same term of office and removal of office process and timeline as that of the Panel Members.*

5.2 The Secretariat notes, that given the above, there will also be an Elections process carried out for the Disputes Committee which will follow the same timetable as the Panel elections process. It should be noted that as it currently stands, there are several vacancies on the Disputes Committee and so quite a few seats available.

6. Recommendation

6.1 The Panel is invited to:

- **NOTE** the content of the paper.
- **APPROVE** the timetable set out in Section 3 of this paper.

Dylan Townsend

Governance Delivery Manager